Project Planning

Warning: this page refers to the Incubation phase, ended in October 2012. See http://openoffice.apache.org for current information.

Functional Areas

There are some clearly defined functional areas in the OpenOffice.org project. These are not rooms with walls separating them, but areas of focus. Many project members work in more than one functional area, and any member is encouraged to participate across any or all of these areas.

- **PMC** is the group of elected PMC members who have oversight of the project, who elect new committers and who vote to approve releases
- **Develpment (Dev)** includes the C++/Java programmers, including specialists like UI design, accessibly, performance, core localization (Bidi, IME, etc.) etc.
- **QA** includes the testing, manual and automated
- **Translation**/Localization provides the linguistic and cultural adaptability of the product
- **Documentation** includes in-product help as well as web-hosted documentation
- **Support** includes the support forums
- **Marketing** includes publicity, events, whitepaper, promotion, etc.
- **Committers** are the group of contributors elected by the PPMC and who have submitted an iCLA; they may perform any/many of the roles above, and also have the ability to checkin code to the repository and any wiki directly (this is not a functional distinction, more of an organizational one)

Project Milestones

There are several near-term milestones for the project that are inherent to the Apache Incubation process, and to the this project specifically:

- **First Build** is reached when we have received and stored into the repository the code from Oracle necessary to build the current version of OpenOffice.org on Windows, Linux, Mac and Solaris;
- **First Release** means that we have a build that is approved by the PPMC and IPMC for release.
- **OpenOffice.org Website** transfer. Oracle has offered to keep the existing OpenOffice.org website up for a transition period. But we must develop a plan for how we eventually host that site.
- **Graduate from Incubation** means that we are approved to become an Apache Top Level Project (TPL). This will be the final milestone for Incubation.

Plan Matrix

For each Functional Area and for each Project Milestone, we should have a plan, listing tasks that need to be done as well as names of project members who have volunteered to help with the task. Tasks without volunteers are fine. This will help us identify where we need help. Please link to existing information where relevant.

	PPMC	Dev	QA	Translation /Localization	Documentation	Support	Marketing
First Build	Build-PPMC-Plan	Build-Dev-Plan	Build-QA-Plan	Build-Translate-Plan	Build-Doc-Plan	Build-Support-Plan	Build-Marketing-Plan
First Release	Release-PPMC-Plan	Release-Dev-Plan	Release-QA-Plan	Release-Translate-Plan	Release-Doc-Plan	Release-Support-Plan	Release-Marketing-Plan
OpenOffice.org Website transfer	Site-PPMC-Plan	Site-Dev-Plan	Site-QA-Plan	Site-Translate-Plan	Site-Doc-Plan	Site-Support-Plan	Site-Marketing-Plan

Open Issues (Until we have Bugzilla set up)

1. Need to resolve the status of the OpenOffice.org "contribute" page , before Apache takes ownership of the website.

IP clearance

A first overview of what we have to do to make the code base Apache conform in case if IP can be found under the "Migration" page.

To track the IP clearance process in more detail we document the ongoing work under IP Clearance.