User Reference for Accounting Manager Application (Tab)

Manager Reference: Accounting

.1 Accounting - Main Tab

.1.1 General Notice of Caution

This Document is incomplete and based upon a product (The Accounting Manager) which is currently undergoing major changes. Information included herein is not considered reliable. Please wait for further refinement before using the contents of this Manager Reference document.

.1.2 Conventions in this document

.1.2.1 The asterisk

Items marked with an asterisk ' * ' are required entry fields. If no data is entered, the update will not be accepted.

.1.2.2 Greater-than symbols >>

A pair of greater-than symbols in an item means that the action to the left 'leads to' or invokes the action to the right of those symbols. For example, Update >> Edit Account means that by clicking on the link key Update, the application will process information entered in the present screen and take you to the next screen which might be the Edit Account screen.

.1.2.3 Bracketed words [or phrases]

Links from one screen to an action or another screen are presented in this document with brackets around them. On the screen they may or may not be surrounded by brackets - [ ]. When listed in the text, their presence indicates that they are accessible from the screen under discussion.

.1.3 main

English (United States) Set

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OFBiz.org

| Accounting | Catalog | Content | Example | Facility | Manufacturing | Marketing | Order | Party | Shark | WebTools | WorkEffort |

Accounting Manager Application

Main | Agreements | Billing Accounts | Invoices | Payments | Transactions | Chart of Accounts | Fixed Assets | Tax Authorities | Companies
Logout

Accounting Manager Main Page

Agreements
- List Available Agreements

Billing Accounts
- Show Customer Billing Accounts

Fixed Assets
- Show all Fixed Assets

Invoices
- Show All Invoices
- Show Customer Return Invoices
- Show Purchase Invoices
- Show Sales Invoices
- Show Approved Invoices
- Show Cancelled Invoices
- Show In-Process Invoices
- Show Paid Invoices
- Show Ready for Posting Invoices
- Show Received Invoices
- Show Sent Invoices
- Show Write Off Invoices

Payments
- Show all Payments
- Show Customer Deposit Payments
- Show Customer Payment Payments
- Show Customer Refund Payments
- Show Disbursement Payments
- Show Income Tax Payment Payments
- Show Payroll Tax Payment Payments
- Show Pay Check Payments
- Show Receipt Payments
- Show Sales Tax Payment Payments
- Show Tax Payment Payments
- Show Vendor Payment Payments
- Show Vendor Prepayment Payments
- Show Certified Check Payments
- Show Chèque certifié Payments
- Show Company Account Payments
- Show Company Check Payments
- Show Credit Card Payments
- Show Electronic Funds Transfer Payments
- Show Billing Account Payments
- Show Cash On Delivery Payments
- Show Offline Payment Payments
- Show Paypal Payments
- Show WorldPay Payments
- Show Gift Card Payments
- Show Gift Certificate Payments
- Show Money Order Payments
- Show Personal Check Payments
- Show Authorized Payments
- Show Cancelled Payments
- Show Declined Payments
- Show Not-Authorized Payments
- Show Not-Received Payments
- Show Received Payments
- Show Settled Payments

NOTE
A full accounting/GL component for OFBiz is under development. Click here for complete details.

Here are hyperlinks to reporting pages from many of the most-used accounting-related functions. Click any link or tab to proceed.

.1.4 Main - the opening screen

Upon selecting the Accounting Manager, you are taken first to this screen. From here select one of the tabs presented across the top of the screen (Agreements, Billing Accounts, Invoices , etc.). Or, find the link listed which specifically describes what you would like to see. Once a link is followed, the screen presents options for working within that information arena.

For example, to find an existing billing account, either click on the Billing Accounts tab or the link titled Show Customer Billing Accounts . Each route takes you to the opening screen under Billing Accounts.